

Multiple Certified/Building Inspector

City of Maple Heights

Job Description: Perform residential and commercial building inspections for buildings and structures during all phases of construction, alterations, repairs, or maintenance to verify and document compliance with approved plans, Ohio building codes, local zoning, and property maintenance ordinances. Additional duties include property maintenance and zoning inspections for all use groups to assure compliance with municipal zoning regulations.

Job Supervisor: Will report daily to: Building Commissioner

Job Requirements: Applicant must possess: (1) A high school diploma, GED graduation status, or equivalent work experience, (2) a valid State of Ohio driver's license, (3) All applicants shall possess **two or more Ohio Board of Building Standards Certifications** for the following; Class III Building Inspector, Electrical Safety inspector, and Commercial Plumbing Certification. Applicant shall possess high level professional skills with extensive experience in interpretation of commercial plans and inspections for **(E) use group construction**. Applicant must be able to communicate in a professional manner when dealing with departmental staff, residents, and contractors with little or no supervision. Additional Board of Building Standards certifications, i.e. Residential Building Official, Residential Building Inspector, or Residential Plumbing Inspector a plus. Computer skills shall include, but not be limited to: Knowledge in the use of; Micro-soft office software, Zone Pro building department database software.

Work Schedule

Full time employment, must be willing to work overtime when required.

Application and resumes must be received no later than 04/16/2012

To Make Application, NO PHONE CALLS PLEASE

Submit a cover letter, copy of state certificates and resume to:

Laurie Waller, Director of Human Resources
City of Maple Heights
5353 Lee Road
Maple Heights, Ohio 44137